

Go Packet Checklist

Store originals in safe deposit box or other safe place, copies only in the Go Packet

- Birth, marriage and naturalization certificates
- Adoption, divorce and child custody papers
- Military papers
- Mortgage/property deeds
- Car titles
- Power of attorney, living will, and other medical directives
- Trust documents, Stock and bond certificates

Make lists of these things - **Forms available – If you used them in other parts of the series – just copy!*

- **Emergency Contacts. Personal Information Manager, Contacts List (new)*
- **All insurances including the type, company, policy number, and name of insured Insurance Manager OR any statement showing above information*
- **Contacts for creditors Plan Ahead – Debt, add account numbers if needed. OR Any statement from each one with correct account number, contact and address*
- **Bank, investment and retirement income contact information. Financial Information Manager – add account numbers OR any statement from each one.*
- **Location of original legal documents above, with contacts Legal Information Manager*
- *Utility companies with contact information OR old bill from each utility with your current address (can be used sometimes as proof of residency, as well as to contact the utility)*
- *Health care providers with contact information*
- *Current prescriptions, immunizations and other important health information*

Make copies of these items

- Drivers' licenses for each person and all vehicle registrations
- Social Security cards and passports (the picture page) for each person in the family.
- health insurance cards, health information as immunizations
- Credit cards – including back of card
- Current family photo
- Pet information and current photo
- Last Federal income tax form filed, including W2's

More things to add:

- jump drive or mini cd backups of financial or other important data you keep on your computer, Include photos or videos of each room in your house, as well as house exterior and yard.
- Extra set of keys for your house and car
- A small amount of cash because ATMs or banks may be closed. \$20 per person is sometimes suggested. If you don't keep cash in your pocket, you might want to consider more.

